

2016-2017 Quick Steps for: Entrance Counseling & Master Promissory Note Guide



*******VERY IMPORTANT*******

PROCESS FOR STUDENTS

Carefully read information provided. You will be required to take a quiz.

Completing Your Entrance Counseling and Master Promissory Note (MPN)

- Step 1:** Log on to <https://studentloans.gov>
- Step 2:** Select “Login” (Enter your FSA ID Username and FSA ID password)
 - Step 3:** Select “Complete Counseling”
 - Step 4:** Select “Start Entrance Counseling”
 - Step 5:** Proceed until process is complete
- Step 6:** Select “My Account” to return to Welcome Screen
- Step 7:** Select “Complete a Master Promissory Note”
 - Step 8:** Select “Subsidized/Unsubsidized”

*Proceed through the steps to complete the process.