



2016-2017 NON-UNIVERSITY AWARD NOTIFICATION LETTER

Office of Student Financial Aid
P.O. Box 9031
Virginia State University, VA 23806
Fax: (804) 524-6818

Student's Name: _____ V#: _____

Non-University awards include all scholarships and grants that are awarded by agencies other than the Office of Student Financial Aid. Examples would include: Churches, High Schools, Civic Clubs or Fraternities/Sororities, National Merit, National Achievement, ROTC, Chapter 33, etc.

I (the student) have been awarded the following Non-University award(s):

PLEASE NOTE: DO NOT LIST AWARDS THAT HAVE BEEN OFFERED TO YOU AS INDICATED ON YOUR 2016-2017 AWARD NOTIFICATION LETTER.

<u>AWARDING SPONSOR (S)</u>	<u>COMPLETE MAILING ADDRESS</u>	<u>AMOUNT</u>
1.		\$
2.		\$
3.		\$

Note: It is the student's responsibility to request verification of enrollment from the University's Registrar's Office and provide it to the scholarship donor if required. Please contact the Registrar's Office at (804) 524-5275 (Gandy Hall) or P.O. Box 9217, Petersburg, VA 23806.

Please inform the awarding agency to make the check(s) payable to Virginia State University and forward to:

VIRGINIA STATE UNIVERSITY
OFFICE OF STUDENT FINANCIAL AID
P.O. BOX 9031
PETERSBURG, VA 23806
ATTENTION: SCHOLARSHIP COORDINATOR

Receiving a Non-University award may reduce the amount of financial aid that you have been awarded by Virginia State University. However, failure to notify the Office of Student Financial Aid of a Non-University award may also result in a cancellation of other previously received financial aid. You are responsible for immediate payment of the balance created as a result of the cancellation.

Please return this form to the Office of Student Financial Aid as soon as you are notified of a Non-University award. In addition, please attach a copy of the 2016-2017 Scholarship Letter received from the Donor of the scholarship. You may photocopy this form as needed.