

# Memo

**To:** All VSU Faculty and Staff  
**From:** 2019 Opening Conference Planning Committee  
**Date:** 6/5/2019  
**Re:** CALL FOR PROPOSAL- VSU 2019 OPENING CONFERENCE

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Please consider submitting a proposal to present a workshop at the Virginia State University (VSU) 2019 Opening Conference. Any employee of VSU may submit a proposal to present during concurrent sessions that will take place between **9 a.m. and noon on Wednesday, August 14**. The Opening Conference is an excellent opportunity for faculty and/or staff to showcase future directions, best practices, stories of successful collaborations, lessons learned, or innovative ideas.

If you are interested in submitting a proposal, please complete the online [form](#) at <https://bit.ly/31byi8f> no later than **Thursday, June 27, 2019**.

As the presenter, you will determine the format and content of your proposed workshop. However, the Opening Conference Committee asks that you align your workshop with the VSU 2019 Opening Conference theme: ***Building Upon our Past, Imagining our Future: A Pathway to Preeminence with Purpose***. Each presentation will be allotted 50 minutes.

## IMPORTANT DATES:

Proposal submission deadline: Thursday, June 27, 2019

Notification of Acceptance deadline: Tuesday, July 23, 2019

Thank you for considering this opportunity to share your expertise with colleagues across campus. If you have questions or need additional information about submitting a proposal to present a workshop during opening conference, please contact Alexis Brooks-Walter at (804) 524-1195 or [abrooks-walter@vsu.edu](mailto:abrooks-walter@vsu.edu).